

# VIP Service reservation

## PASSENGER INFORMATION\*

Mr  Ms  Title

Last name  First name

**Total no. of passengers**  Airline booking code  Booking class  First  Business  Economy

## FELLOW PASSENGERS

No. of adults  No. of children (over 2 years old)  No. of babies (up to 2 years old)

## FLIGHT DETAILS\*

	Date	Time	Flight number	Place of departure/destination
Arrival				
Departure				

Please note the check-in desk opening times for your airline and arrive at the airport on time.

## ARRIVAL TIME (For local departures from Zurich Airport only)

Approx. arrival time at Zurich Airport

## DOOR-TO-DOOR SERVICE

Address	Hotel, company, private residence	Street	Postcode/town	Pick-up time
From				
To				

## SPECIAL REQUIREMENTS AND COMMENTS

Tax refunds

Special baggage (animals, weapons, oversized baggage)

Special assistance (wheelchair)

Comments

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## SUITE RESERVATION

Zurich Suite

Date  from  to

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## MEETER & GREETER (non-travelling companion for arriving or departing passengers)

Title	Last name	First name	Mobile no.

For embassy staff only: Meeters & Greeters have an EDA legitimization pass category B, C or K  Yes  No

## CONTACT\*

Company/agency/embassy/authority	
Last name	First name
Street	Postcode/town
Country	
Tel.	Fax
Mobile	E-mail

## CREDIT CARD

Credit card payments are only possible with an online payment link. We will send you the online payment link after checking your booking inquiry. Please do not send us any credit card details by e-mail.

## GENERAL TERMS AND CONDITIONS

By making a reservation for the VIP Service I hereby confirm that I have read and accept the General Terms and Conditions (see pages 3+4).

\* = mandatory field